



Permit application for film or photography projects

Mauricie and Western Quebec Field Unit

The information provided is used to determine whether a permit will be issued. All parts of the application must be completed. Parks Canada reserves the right to deny applications that do not support its mandate, values and principles, and incomplete applications and requests that conflict with day-to-day operations.

A complete application must be submitted a minimum of twenty (20) business days prior to the first proposed day of the video or photo shoot in order to provide sufficient time for review and approval. Incomplete applications will not be processed.

Parks Canada can coordinate permits for film or photography activities at multiple Parks Canada administered sites. Please submit only one (1) application for the selected locations and refer to **Section 6 - Contact and permit application** for information on how to submit your application.

Section 1 – Person or business information

Company/person:	<input type="checkbox"/> Government agency <input type="checkbox"/> Commercial enterprise <input type="checkbox"/> Media <input type="checkbox"/> Non-profit organization or association <input type="checkbox"/> School or educational institution <input type="checkbox"/> Individuals on their behalf
First and last name of principal production representative, and official title:	_____
Production Company (name that appears in the insurance policy):	_____
Mailing address (street, city, province, country, postal code):	_____
Telephone number and extension:	_____



Mobile phone number:	_____
Fax number:	_____
Email:	_____
First and last name of stage manager (who will be on site during the photo or video shoot):	_____
Email of stage manager (who will be on site during the photo or video shoot):	_____
Mobile phone number of stage manager (who will be on site during the photo or video shoot):	_____
<p>You are required to provide proof of comprehensive liability insurance policy indicating at least two million dollars (\$2,000,000) per incident, naming <i>Her Majesty the King in Right of Canada represented by the Parks Canada Agency</i> as additional insured, to be carried for the duration of the production. Your application is not complete until your proof of insurance has been received by Parks Canada (check if proof of insurance is attached to the completed form).</p> <p>Note: all documents referring to the production company must also include the corporate name that will appear in the insurance policy.</p>	<input type="checkbox"/> Proof of insurance attached



Section 2 – Selected Parks Canada locations for video or photo shoot, and itinerary

Parks Canada locations under the responsibility of the Mauricie and Western Quebec Field Unit that you plan to visit. You may check many locations.	
La Mauricie National Park (Shawinigan, Québec)	<input type="checkbox"/> (check if applicable)
Obadjiwan–Fort Témiscamingue National Historic Site (Duhamel-Ouest, Québec)	<input type="checkbox"/> (check if applicable)
Coteau-du-Lac National Historic Site (Coteau-du-Lac, Québec)	<input type="checkbox"/> (check if applicable)
Battle of the Châteauguay National Historic Site (Howick, Québec)	<input type="checkbox"/> (check if applicable)
Carillon Barracks National Historic Site (Saint-André-d'Argenteuil, Québec)	<input type="checkbox"/> (check if applicable)
Sir George-Étienne Cartier National Historic Site (Montréal, Québec)	<input type="checkbox"/> (check if applicable)
Sir Wilfrid Laurier National Historic Site (Saint-Lin–Laurentides, Québec)	<input type="checkbox"/> (check if applicable)
Forges du Saint-Maurice National Historic Site (Trois-Rivières, Québec)	<input type="checkbox"/> (check if applicable)
The Fur Trade at Lachine National Historic Site (Lachine, Québec)	<input type="checkbox"/> (check if applicable)
Fort Chambly National Historic Site (Chambly, Québec)	<input type="checkbox"/> (check if applicable)
Fort Lennox National Historic Site (Saint-Paul-de-l'Île-aux-Noix, Québec)	<input type="checkbox"/> (check if applicable)
Manoir Papineau National Historic Site (Montebello, Québec)	<input type="checkbox"/> (check if applicable)
Louis-Joseph Papineau National Historic Site (Montréal, Québec)	<input type="checkbox"/> (check if applicable)
Louis S. St. Laurent National Historic Site (Compton, Québec)	<input type="checkbox"/> (check if applicable)
Other locations	<input type="checkbox"/> (check if applicable)
	(if checked, specify) _____



Intended itinerary (use one line per location to be visited)

Note: please attach a separate itinerary for additional filming dates and locations, if applicable. Parks Canada recognizes the need for flexibility on the part of production companies and will make every effort to accommodate schedule or date changes. However, it may not be possible to authorize changes less than five (5) days prior to the video shoot or photo shoot, or after the permit has been issued.

Date(s)	Start time	End time	Parks Canada location visited
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____



Section 3 – Project information

Project type (check all that apply):	<input type="checkbox"/> Documentary <input type="checkbox"/> Feature film <input type="checkbox"/> Short film <input type="checkbox"/> Stock footage/Archive footage <input type="checkbox"/> Advertising or commercial video shoot <input type="checkbox"/> Advertising or commercial photography <input type="checkbox"/> Non-commercial photo shoot <input type="checkbox"/> Student project
Main purpose of the video or photo shoot (check one box only):	<input type="checkbox"/> Tourism promotion <input type="checkbox"/> Commercial or marketing promotion <input type="checkbox"/> Education/teaching <input type="checkbox"/> Entertainment <input type="checkbox"/> Scientific research <input type="checkbox"/> Other(s) (if the box <i>Other(s)</i> is checked, specify) _____
Project description (include details of themes, communication objectives, storylines, use of the landscape, anticipated audience, and distribution. You may also attach a script, if needed):	_____ <input type="checkbox"/> Scenario attached (check if applicable)



<p>Production crew size that will be on site during the photo or video shoot (check the appropriate size, then detail the first and last names of all production crew members, and their responsibilities):</p> <p>Note: the crew size must include talent and production crew.</p>	<p>Production crew size (check):</p> <p><input type="checkbox"/> 1 – 6 people <input type="checkbox"/> 7 – 15 people <input type="checkbox"/> 16 – 30 people <input type="checkbox"/> 31 – 99 people <input type="checkbox"/> More than 100 people</p>
<p>Equipment use (detail the size and weight of each piece of equipment that will be used during the video or photo shoot):</p>	<p>Production crew members that will be on site and their responsibilities (specify):</p> <p>_____</p>
<p>Use of a drone (specify whether you wish to use a drone during the video or photo shoot and the characteristics of the device, including weight, basic or advanced operations, registrations, pilot's certificate, and more):</p> <p>Note: activities involving aircraft, including Unmanned Aerial Vehicles (UAVs, or "drones"), are restricted under the Canada National Parks Act and National Parks of Canada Aircraft Access Regulations. Parks Canada may authorize limited use of drones for natural and cultural resource management, public safety, law enforcement and park or site management purposes.</p>	<p><input type="checkbox"/> Requested use of a drone</p> <p>Device details (if checked, specify):</p> <p>_____</p> <p>Note: the drone must meet Transport Canada requirements.</p>
<p>Transportation modes (detail the transportation modes that will be used during the video or photo shoot and the way to get to the selected Parks Canada locations):</p> <p>Note: specify if you intend to use any vehicles over 4500 kg.</p>	<p>_____</p>



Section 4 – Fees

Parks Canada reserves the right to charge the non-refundable application fee upon receiving an application for a film or photography permit. Fees must be received prior to filming/photography activities. The Goods and Service Tax (GST) is included in all fees.

Production crew size	Application fee (per project)	Location fee (per day)
1 – 6 people	\$160.00	\$532.25
7 – 15 people	\$399.25	\$1,064.75
16 – 30 people	\$798.50	\$1,596.75
31 – 99 people	\$2,661.25	\$2,129.25
More than 100 people	\$3,193.75	\$2,661.25

Depending on the scope, location and crew size associated with the project, Parks Canada may charge monitoring fees (including overtime) to the production company in addition to the fees listed above.

Section 5 – Responsibility

I hereby state that the above information given is complete and correct, and that no false or misleading information or false statements have been given. I have the full authority to represent the application/production company, and the project described above.

Print name and last name

Authorized signature

Date

Section 6 – Contact and permit application

Please complete the form and send it by email to permis-lhn-ugmoq@pc.gc.ca. Specify the requested location and the nature of your project in the email subject.

