



Parcs
Canada

Parks
Canada

Canada

Request for space rental at the Fort-Chambly National Historic Site

Fees 2026-2027 (fees are subject to change)

Interior spaces (Jacques de-Chambly room and inner courtyard) **CHECK YOUR CHOICE**

- ☐ **3 hours** in the day and early evening: 1086,50\$ + permit fee (106,50\$) : **1193 \$**
- ☐ **6 hours** in the day : 1505,75\$ + permit fee (106,50\$) : **1612,25\$**
- ☐ **8 hours** from 4 pm to midnight : 1924,75\$ + permit fee (106,50\$) : **2031,25\$**

For the fort's park, rental is allowed for specific activities and under certain conditions. Contact us at fortchambly@pc.gc.ca

NAME OF THE ORGANIZER and name of the organization (if applicable)			
MAIN CONTACT		EMAIL	
ADRESS	CITY :	PROVINCE	POSTAL CODE
TELEPHONE NUMBER (DAY)	CELL N°		
Other contact/ resource person		Number of people on the organizing team: _____	
Date of the event			
Start time			
End time			
Public or private event	Public ☐ Private ☐		
Nature of the event (Examples: weddings, parties, company meetings, team building)			
Number of participants			
Presence of media or VIPs	Yes ☐ No ☐ If so, please specify :		
Desired space(s)	Jacques de Chambly room ☐ Inner courtyard ☐ Capacity 100 people Capacity 300 people		

Equipment you brought and would like to install: (Detail the equipment if necessary)	<table> <thead> <tr> <th></th> <th>Yes</th> <th>No</th> </tr> </thead> <tbody> <tr> <td>Scene</td> <td>☐</td> <td>☐</td> </tr> <tr> <td>Projectors</td> <td>☐</td> <td>☐</td> </tr> <tr> <td>Sound system</td> <td>☐</td> <td>☐</td> </tr> <tr> <td>Lighting</td> <td>☐</td> <td>☐</td> </tr> <tr> <td>Scenery</td> <td>☐</td> <td>☐</td> </tr> <tr> <td>Others :</td> <td></td> <td></td> </tr> </tbody> </table>		Yes	No	Scene	☐	☐	Projectors	☐	☐	Sound system	☐	☐	Lighting	☐	☐	Scenery	☐	☐	Others :		
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Lighting	☐	☐																				
Scenery	☐	☐																				
Others :																						
Activities offered during the event (examples: rally in the park, team building)	Yes ☐ No ☐ N.A. ☐ Specify :																					
Selling or serving alcohol? If yes, apply for the applicable permit with the Régie des alcools, des courses et des jeux RACJ. If necessary, Parks Canada will provide you with a confirmation of the use of the site. Food service? The catering service is not included; it is up to you to select your company. A caterer visit is mandatory before the event.	Yes ☐ No ☐ Yes ☐ No ☐ If applicable, name of your caterer : _____																					
Date and approximate duration of preparations: (This time is excluded from the duration of the rental)	- Assembly and installation: - Disassembly and storage:																					
Specific needs Additional information																						

Documents required by Parks Canada if the activity is accepted

- Certificate of **public liability insurance of 2 million dollars** for any event held on the site.

Contact your insurer to obtain the certificate.

“His Majesty the King in Right of Canada, represented by the Minister of the Environment acting on behalf of the Parks Canada Agency” **shall be listed** as "**Co-Insured**" or additional insured on the claimant's proof/certificate of insurance

- List of suppliers or subcontractors
- Detailed operational needs and logistics plan
- Alcohol permit

Terms and conditions The analysis of the request is carried out within 15 days of receipt. To be approved, certain conditions apply, which may vary depending on the nature of the request. For each rental, a permit is issued.

Fill out this completed form at fortchambly@pc.gc.ca