



**RESIDENT BUSINESS LICENCE APPLICATION  
2026-2027**

**PART A: COMPANY/OPERATOR INFORMATION**

<b>Legal Business Name:</b>			
<b>Operating Name:</b>			
<b>Business Owner Name:</b>	<b>Phone:</b>		<b>Cell:</b>
	<b>Email:</b>		
<b>Contact Name:</b>	<b>Phone:</b>		<b>Cell:</b>
	<b>Email:</b>		
<b>Lessee/Property Owner Name:</b> <i>(Applicable for businesses within Jasper)</i>			
<i>Please note that if you are not the owner of the premise from which you are conducting your business, you may be required to execute a sublease prior to issuance of your business licence. Contact your local Parks Canada office listed in the application instructions for information regarding this process.</i>			
<b>Street Address:</b>			
<b>Mailing Address:</b> <i>(P.O. box/street address, city, province, postal code)</i>			

**PART B: GENERAL INFORMATION:**  
*(if you require more space, please attach a detailed description to the application)*

<b>Type of Business:</b>			
<b>Detail of services and/or merchandise provided:</b>			
<b>Indicate the area where your business will be operating:</b>			
<b>Is your company operating in any other mountain parks:</b>	<input type="checkbox"/> Banff	<input type="checkbox"/> Kootenay	<input type="checkbox"/> Waterton Lakes
	<input type="checkbox"/> Glacier	<input type="checkbox"/> Mount Revelstoke	<input type="checkbox"/> Yoho



**PART C: DOCUMENTATION CHECKLIST**

Please enclose and check off the applicable documentation.

- Proof of insurance** - a minimum of \$2,000,000.00 per incident 3<sup>rd</sup> party liability insurance with **“His Majesty the king, in Right of Canada, as represented by the Minister of Environment for the purpose of the Parks Canada Agency”** as an additional named insured. Please indicate the following certificate holder: **Parks Canada Agency.**
- Workers’ Compensation Board (WCB) number:** \_\_\_\_\_ *\*If applicable*

<b>How many vehicles will be used in daily operations in the Mountain Parks?</b>	
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<b>Will you be conducting business on highway 93?</b> See our website for more details <a href="#">here</a> If you had RAP(s) last year, include the permit number(s)	
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<b>Will you be accessing the Moberly Bridge with an overweight vehicle?</b> See our website for more details. <a href="#">here</a> If you had RAP(s) last year, include the permit number(s)	
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<b>Would you prefer your passes to be mailed or picked up at our office?</b>	
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Park passes to be mailed to address in section A. If passes should be mailed to an alternate address, please provide it here.

**LICENSEE SIGNATURE**

**I HEREBY VERIFY AND CONFIRM** that my business is operating under the same terms and conditions as previously approved, that I will comply with said business licence terms and conditions, and further, that I, \_\_\_\_\_, shall at all times indemnify and save harmless CANADA, His Successors and assigns against and from all actions, suits, damages, losses, charges, expenses, claims and demands whatsoever (including necessary legal costs) which may hereafter be brought or made against CANADA, or which CANADA may sustain, pay or incur at the instance of a third party as a result of or in connection with or arising out of this licence or anything done or maintained hereunder, or arising out of the use and occupancy of Crown lands by the aforementioned.

<b>Licensee Signature:</b>	<b>Date:</b>
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**PAYMENT METHOD**

Payments may be made:

- Online After April 1<sup>st</sup>** An invoice will be sent to your email along with payment instructions. Please note that this process can take up to 7 business days. Applicants are considered in good standing during this processing period.
- Cheque made payable to ‘Receiver General for Canada’** and send to P.O. Box 10, Jasper AB, T0E 1E0.
- in person** during regular office hours. (After April 1, 2026)
- by phone** if paying by credit card from 9 am until 3 pm at 780-852-6220.

**We accept Visa, MasterCard and American Express**

Our office is located at 607 Connaught Drive (in the train station) Jasper, Alberta. Office hours are Monday to Friday from 8:30am to 4pm, closed 12-1pm for lunch.

**GOVERNMENT OF CANADA PRIVACY NOTICE**

The Government of Canada is committed to respecting your privacy. All personal information created, held, or collected by the Parks Canada Agency is protected under the federal [Privacy Act](#). This means that you will be informed of the purpose for which it is being collected and how to exercise your right of access to that information. You will be asked for your consent where appropriate.

<https://www.canada.ca/en/treasury-board-secretariat/topics/access-information-privacy.html>