



EVENT TENT APPLICATION QUESTIONNAIRE

Please fill out the following and submit as part of your application submission package.

1. Narrative: Please give us a single paragraph describing your proposed Event Tent, how it will be used (general seating, food preparation and service, liquor service, face painting...), and how many people will occupy the tent.

2. Important Dates

Event start date: _____ to end date: _____

Event Tent setup date: _____

Event Tent take down date: _____

3. Have you obtained a Special Event Permit:

- Yes (check which one)
 - Within the Town of Jasper from the Municipality of Jasper
 - Outside of town from Parks Canada

- No (the Municipality (in the townsite) or Parks Canada (outside the townsite) indicated that I did not need one)

* For more information on special event permits please visit the [Special Event](#) webpage.



4. Will your tent be closer than 3.0 m from:
- other tent(s) (if so please use the cumulative footprint area of all tents within 3.0m of each other as the footprint for #5)
 - other buildings (including garages or sheds) – Not permitted
 - flammable material or vegetation located outside the tent
5. Please check which Event Tent footprint (tent length x width), including the footprint of any additional tents within 3.0 m of each other, and Use describes your proposal:
- footprint between 10 m² and 59 m² will require a Development Permit
 - footprint of 10 m², or greater, with either commercial cooking equipment or associated with a commercially licenced establishment (restaurant, bar or nightclub) will require both a Development Permit and a Building Permit
 - footprint of 60 m², or greater, will require both a Development Permit and a Building Permit
 - Other: _____
6. Have you attached a scaled and dimensioned Site Plan demonstrating the structures on the site as well as the proposed location of the event tent with the distances between it and the other structures.
- Yes
 - No – (Incomplete Submission)
7. From #5 above, if your proposal type has identified that it will require a Building Permit, have you submitted the following documents:
- Event Tent Floor Plan – a dimensioned (in metres) and scaled plan indicating the tent:
 - entrance and exits
 - Location of tables and seating
 - Food and beverage service areas
 - Stage or dance floor



- Manufacturers Tent Specifications Data Sheet – Should include feature specifications such as:
 - frame type,
 - dimensions,
 - visual representation,
 - instructions for securing the structure, and
 - Tent and canopy materials which must be made of flame resistant material that conforms to CAN/ULC-S109.

8. Will there be liquor service?

- Yes – (and I have contacted Alberta Gaming, Liquor and Cannabis for permit requirements)
- No

9. Will there be food service, face painting, henna, temporary tattoos?

- Yes – (and I have contacted Alberta Health Services for the Health and Safety Requirements)
- No

I confirm that the above information will be used to ensure the proposed Event Tent development meets the above requirements and that any change in the above information must be communicated to Parks Canada as it may void the Parks Canada Development or Building Permit.

(Applicant Signature)

(Date)